

The Incorporated So
Declaratic



* 1 0 0 1 2 7 8 0 0 3 0 *

ADOPTION, ALTERATION
OF RULES
(Section 7 (b) and 21)

(for office use only)

Please note that the information in this form should be either typewritten, printed, or neatly handwritten in block capitals

Society
Name

PETONE RIFLE CLUB INC

Society Number

216327

I, CHRISTOPHER DAVID MARSH
of 29 FOUR PLACE PAPAIONAIAI

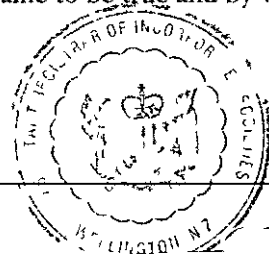
do solemnly and sincerely declare as follows

- 1 That I am* a member of/~~the Solicitor~~ to the abovenamed Society
- 2 That annexed hereto and marked with the letter "A" is/are -
- *~~(a) the rules, signed and sealed, which have been adopted by the society, a majority of whose members have consented to the application for incorporation;~~ or
- *~~(b) the alteration of rules of the society, which alteration has been made in accordance with the rules of the society~~

And I make the solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths and Declaration Act 1957

Declared at WELLINGTON)
this 28th 7)
day of November)
19 96 before me)

C. Marsh



[Signature] N G F. Hardy SP

A Solicitor, Justice of the Peace or other person authorised to take a Statutory Declaration

Presented by

CHRISTOPHER DAVID MARSH
29 FOUR PLACE PAPAIONAIAI WELLINGTON

Postal Address

Account No

Telephone

2389 269

Facsimile

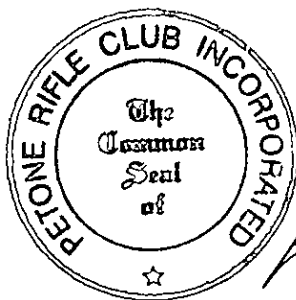
460 1610

*Delete whichever is not applicable



Petone Rifle Club Incorporated

CONSTITUTION

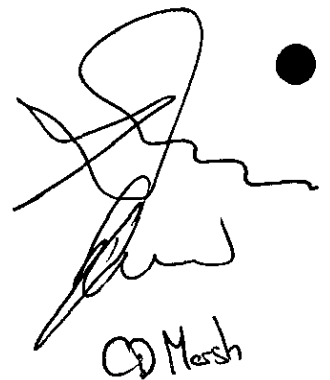


[Handwritten signature]
C.D. Marsh
[Handwritten signature]

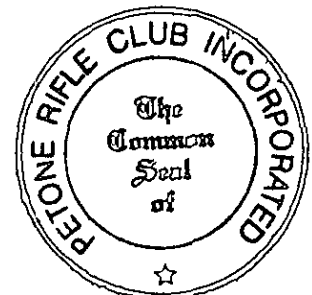
Revised - 21 Dec 1996

TABLE OF CONTENTS

1	NAME	3
2	OBJECTS	3
3	POWERS	3
4	MEMBERSHIP	4
5	SUBSCRIPTIONS	5
6	LEVIES	6
7	FINANCIAL YEAR	6
8	ANNUAL AND SPECIAL GENERAL MEETINGS	6
9	COMMITTEE MEETINGS	7
10	OFFICERS OF THE CLUB	7
11	SUB-COMMITTEES	8
12	TREASURER	8
13	AUDITOR	8
14	EXECUTIVE COMMITTEE	8
15	DISCIPLINARY COMMITTEE	9
16	ALTERATION OF CONSTITUTION	9
17	SEAL	10
18	RETURNS	10
19	MATTERS NOT PROVIDED	10
20	INDEMNITY	10
21	LIQUIDATION	10



C.D. Marsh



Constitution of the Petone Rifle Club Incorporated

1 NAME

The name of the Society will be

"The Petone Rifle Club Incorporated" In this constitution it will be referred to as 'the Club'

2 OBJECTS

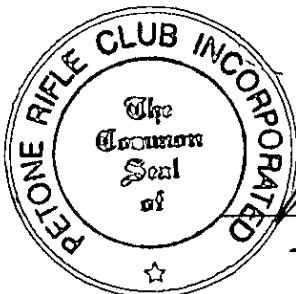
The objects of the Club shall be

- 2 1 To initiate and foster the practice of target shooting and to hold meetings, trials and shooting competitions
- 2 2 To promote safety, responsibility and proficiency in the care and handling of firearms
- 2 3 To protect the interests of member shooters and promote the establishment and maintenance of member's rights to own, possess, carry and shoot lawful firearms
- 2 4 To subscribe to and recognise the National Rifle Association of New Zealand as the national governing body for Fullbore Target Shooting

3 POWERS

The powers of the Club shall be

- 3 1 Make, alter or rescind the Constitution of the Club by resolution in General Meeting
- 3 2 Make, alter or rescind shooting rules and regulations, by-laws and operating procedures of the Club
- 3 3 Make, amend and implement annual management plans
- 3 4 Apply funds to purposes in accordance with the objects and powers of the Club through the adoption of an annual operating budget
- 3 5 Purchase, lease, hire or otherwise acquire real or personal property and any rights or privileges that the Club may think necessary and convenient for the purpose of these objects
- 3 6 Sell, lease, exchange or otherwise dispose of any property or interest in any property, rights concessions or privileges belonging to the Club for such consideration or upon such terms as the Club may think fit
- 3 7 Construct, maintain, alter, pull down, remove or replace any building or works that the Club considers likely to advance the Club's interests directly or indirectly
- 3 8 Fund raise by subscriptions, levies, donations and other means as from time to time may be required to administer the affairs of the Club
- 3 9 Borrow or raise money and secure payment of same, or to secure payment of any money owing by the Club or the satisfaction or performance of any obligations or liabilities incurred by the Club



J. Mash
[Signature]



Adopted - 21 December 1996

Constitution of the Petone Rifle Club Incorporated

- 3 10 Invest any money of the Club not required for immediate use in the manner following
 - 3 10 1 On any form of security that is or may be approved for trustees under any Public Act of New Zealand
 - 3 10 2 On any real securities in New Zealand provided that the amount advanced on any one security does not exceed the amount recommended by the Club's valuer, such amount being not more than two thirds of the value placed on the whole security by the valuer
 - 3 10 3 On deposit either at interest or on current account at any bank carrying on business in New Zealand under authority of Act of the General Assembly
- 3 11 Withdraw, suspend or terminate membership of any individual financial member, associate / associate life member or honorary / honorary life member
- 3 12 Implement disciplinary procedures and impose sanctions and penalties on any individual financial member or associate member
- 3 13 Establish tribunals, conduct hearings and hear appeals
- 3 14 Enter into and or terminate contracts with competitors, staff, members, sponsors, media and other persons, agencies and organisations
- 3 15 Develop job descriptions and appoint and terminate the appointment of staff (casual, contract, other)
- 3 16 Delegate duties, co-opt, appoint and dismiss sub committees or individuals
- 3 17 Disseminate private or other information about members with their consent, via written declaration, and subject to the purpose being in accordance with the objects and powers of the Club
- 3 18 Subscribe to, affiliate to and co-operate with the National Rifle Association of New Zealand Inc and kindred or other organisations, including internationals
- 3 19 Promote the Club and its activities
- 3 20 Develop, organise, deliver and participate in programmes of education, training and coaching
- 3 21 To do such thing or things which, not being unlawful or inconsistent with the Incorporated Societies Act, in the opinion of the Club are conducive to the attainment of the objects and the powers of the Club

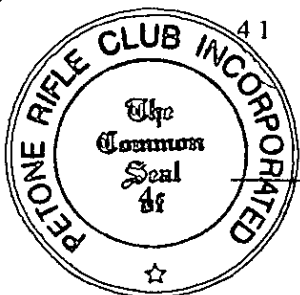
4 MEMBERSHIP

There shall be six classes of membership

- 1 Ordinary membership
- 2 Junior membership
- 3 Honorary membership
- 4 Honorary life membership
- 5 Associate membership
- 6 Associate life membership

4 1 Any person shall be an *Ordinary member* after Committee approval of application to join the club and on payment of the current subscription fee and will be deemed to be financial up to and including the following Annual General Meeting

Adopted - 21 December 1996

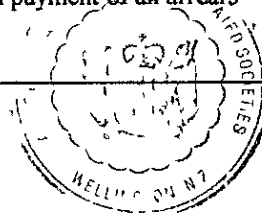
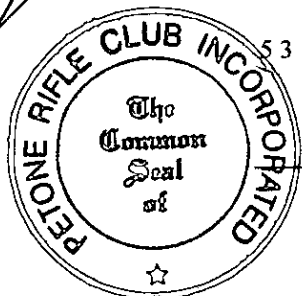


Constitution of the Petone Rifle Club Incorporated

- 4 2 Any person up to and including 17 years of age shall be a *Junior member* after Committee approval of application to join the club and on payment of the current subscription fee, and if not a firearms licence holder, so long as supervised by an appointed firearms licence holder
- 4 3 Any person may be elected an *Honorary member* of the club by the Committee and shall remain an honorary member at the pleasure of the Committee. An honorary member shall be entitled to take part in the activities of the club within NРАНZ rules, but shall have no vote at meetings
- 4 4 Any member who has given outstanding service to the club may be elected as an *Honorary Life member* as laid out in rule 4 4 1. Honorary Life members shall have all the privileges of an ordinary member
- 4 4 1 Nominations for Honorary Life Membership must be delivered to the Secretary or President before the end of the shooting season and accompanied by a resume of the nominee and signed by the proposer and seconder who must both be current members of the Club. A secret ballot will be conducted by either the Secretary or President and one seconded scrutineer. A two-thirds majority in favour is required and a positive outcome *only* shall be announced at the ensuing AGM
- 4 5 Any person may be an *Associate member* of the club by approval of the Committee and on payment of the current subscription fee, and shall remain an associate member at the pleasure of the Committee. An Associate member shall be entitled to take part in the activities of the club within NРАНZ rules but shall have no vote at meetings, except when elected to committee
- 4 6 Any person who has given outstanding service to the club may, on the recommendation of the Committee, be elected as an *Associate Life member* at any Annual General meeting by a simple majority vote. An Associate Life Member shall have no vote at meetings
- 4 7 Each applicant for membership may be required to serve a period of probation of not less than three months, during which time the applicant may take part in such activities as the Committee may determine. The Committee may at its discretion refuse to admit any applicant to any class of membership of the club. The Committee need not assign any reason for its refusal or the imposing of a period of probation
- 4 8 Any member may resign from membership by giving to the Secretary in writing notice to that effect and every such notice shall take effect as from the next Committee meeting that must be within two months following notification. No such resignation shall relieve or discharge the member from any subscription or other debts due and payable by the member to the club
- 4 9 Membership may be suspended or cancelled by the Disciplinary Committee at any time, with or without forfeiture of any subscription monies that may have been paid

5 SUBSCRIPTIONS

- 5 1 The Annual Subscription for all members, as recommended by Committee, shall be set at the Annual General Meeting
- 5 1 1 Where circumstances dictate, the subscriptions may be reviewed at a Special General meeting called for that purpose
- 5 2 Subscriptions shall be paid within one calendar month of the Annual General Meeting
- 5 3 Any member whose annual subscription is more than four months in arrears shall be removed from membership of the club and may be re-admitted on payment of all arrears



Constitution of the Petone Rifle Club Incorporated

6 LEVIES

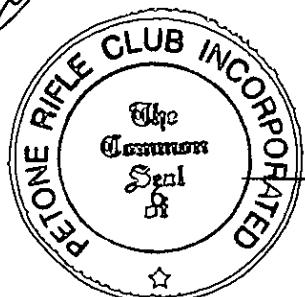
- 6 1 Every financial member, other than an Honorary, Honorary life, Associate and Associate life member, shall, by way of levy, pay to the club a sum or sums not exceeding in any one financial year an amount not exceeding two times the subscription paid for that year by the member. Such levy shall be imposed by resolution in general meeting and only on the grounds that a levy is considered necessary to further the interest of the club or to ensure that, in cases of extreme emergency, the club may continue operating.
- 6 2 Any such levies shall be payable to the club on the day fixed by the Committee which in addition, may allow that the levy be paid in instalments.

7 FINANCIAL YEAR

- 7 1 The financial year of the Club shall end on 30th June

8 ANNUAL AND SPECIAL GENERAL MEETINGS

- 8 1 A quorum at Annual and Special General meetings shall be 50% of the current financial voting membership. The date of meetings shall be fixed by the Committee and at least twenty one days notice thereof shall be given to all members by the Secretary in writing. Honorary, Associate and Associate Life members will have the right to attend any general meeting of the Club but will have no vote, except as stated in para 4 5, and will not have the right to speak except with the consent of the chair.
- 8 2 The club shall hold an Annual General Meeting within three months of the end of the financial year.
- 8 3 The main business of the Annual General meeting shall be the presentation of the books of account, the Financial Report and the Presidents Report in respect of the immediate past financial year, the adoption of the annual update of the Strategic Management Plan, the fixing of the rate of annual subscriptions as per para 5 and the election and induction of Club officers and Auditor for the ensuing financial year. Other business may be dealt with as deemed appropriate by the meeting.
- 8 4 All other general meetings of the Club shall be Special Meetings and will be convened at any time by resolution of the Committee or, the Secretary will call a Special Meeting on the requisition in writing of not less than eight financial members stating the purpose of the meeting.
- 8 5 Voting will be by show of hands unless resolution decrees a secret ballot. Each financial member shall have one vote.
- 8 5 1 The Chairperson shall be the Club President
- 8 5 2 The Chairperson shall appoint two scrutineers from members present to conduct ballots.



9 COMMITTEE MEETINGS

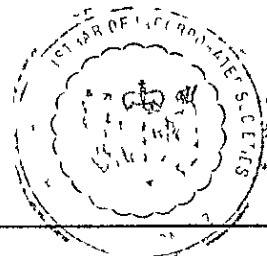
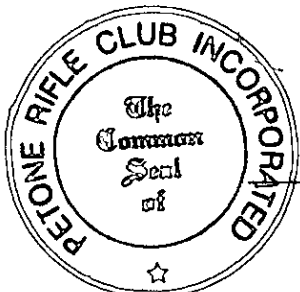
- 9 1 Meetings of the Executive Committee shall be held as the business of the club dictates, except that at least six such meetings must be held during any one financial year
- 9 2 A quorum at committee meetings shall be seven members
- 9 3 At least one meeting must be to discuss and adopt the annual update of the Club's Strategic Management Plan

10 OFFICERS OF THE CLUB

- 10 1 The office bearers of the Club shall be
 - 10 1 1 Patron
 - 10 2 Executive Committee
 - 10 2 1 President
 - 10 2 2 Deputy President
 - 10 2 3 Immediate Past President
 - 10 2 4 Club Captain
 - 10 2 5 Secretary
 - 10 2 6 Treasurer
 - 10 2 7 WRA Delegate
 - 10 2 8 Convenor of selectors
 - 10 2 9 Publicity Officer
 - 10 2 10 Ammunition Manager
 - 10 2 11 Bar Manager
 - 10 2 12 Building Manager
 - 10 2 13 Statistician/Handicapper
 - 10 2 14 Elected members as required to total Committee of at least 12
 - 10 2 15 The Committee may appoint any person to the committee as per para 3 16



Handwritten signature and scribble, possibly reading "D) Mash".



11 SUB COMMITTEES

- 11 1 The Committee shall have power to appoint Sub-Committees for any purpose pertaining to the legitimate business of the club and to delegate to such Sub-Committees such powers as the Committee sees fit
- 11 2 The President or Deputy President may ex-officio be a member a Sub-Committee

12 TREASURER

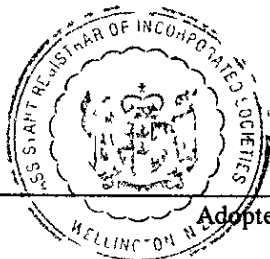
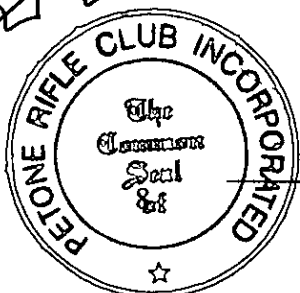
- 12 1 A Treasurer will be appointed at the Annual General Meeting for the ensuing year
- 12 2 The Treasurer who shall be a member of the Executive Committee, shall keep the books and accounts and control the funds receiving, banking of cheques and payments

13 AUDITOR

- 13 1 An auditor will be appointed at the Annual General Meeting for the ensuing year
- 13 2 The auditor who shall not be a member of the Committee but may be a financial member of the club eligible for such appointment, shall examine the books and accounts and certify to the correctness of the annual statement of receipts and payments and the balance sheet of the Club

14 EXECUTIVE COMMITTEE

- 14 1 The Executive Committee shall have all of the powers of the Club detailed in Rule 3 of this constitution The Executive Committee shall not have authority to exercise any power in Rule 3 of this constitution that expressly requires a resolution at a General Meeting
- 14 2 The Annual General meeting will approve a three year management plan for the Club that will be updated annually and which will be consistent with the objects of the Club and will be the direction to which the Executive Committee will manage the affairs of the Club
- 14 3 The Chairperson may, in place of calling a formal meeting, seek the opinion of the Executive Committee by
- (a) facsimile,
 - (b) conference telephone call, or
 - (c) any other means of communication
- 14 3 1 The Chairperson shall act in accordance with the general views obtained provided such opinion is supported by the majority of executive committee members Such action will be formally ratified at the next meeting of the executive committee
- 14 4 Each committee member will have one vote The chairperson will have a casting vote that will, when required, be used to maintain the status quo
- 14 5 The Chairperson shall be the Club President or in the his/her absence, the Deputy President

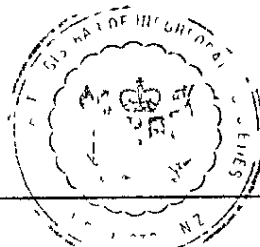
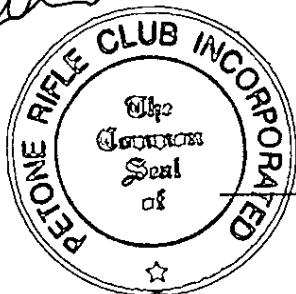


15 DISCIPLINARY COMMITTEE

- 15 1 The Disciplinary Committee shall be appointed by the Executive Committee
 - 15 1 1 The Disciplinary Committee shall number seven
 - 15 1 2 A Chairperson shall be elected from those present for the term of any one dispute
- 15 3 Any member of the Disciplinary Committee who has an interest in any matter before the committee must declare that interest, and be precluded from any participation in the hearing
- 15 4 The procedures for hearing a formal appeal or complaint will be as determined by the Executive Committee
- 15 5 The Disciplinary Committee shall have jurisdiction over all membership and shall
 - 15 5 1 Hear formal complaints from any individual member
 - 15 5 2 Hear formal appeals from any individual financial member
 - 15 5 3 Investigate and hear any matter that comes to the attention of the Disciplinary Committee from any individual financial member
- 15 6 If a complaint is proved to its satisfaction, the Disciplinary Committee shall have the power to impose on a individual financial member, Associate member, Associate Life Member, Honorary or Honorary Life member concerned, one or more of the following penalties,
 - 15 6 1 Suspension either indefinitely or for a stated period from either competing or taking part in any other capacity in any event sanctioned by the Club
 - 15 6 2 A fine
 - 15 6 3 Censure in respect to conduct
 - 15 6 4 Payment of any costs or expenses incurred by witnesses or others in relation to a hearing
 - 15 6 5 Any other penalty deemed appropriate
- 15 7 The Disciplinary Committee Chairperson shall have the power to impose suspension covering the period from the alleged breach of rule, regulation or conduct until the disciplinary procedure shall have been completed Where an individual has been suspended, any period of suspension imposed at a final hearing shall commence from the date of the initial interim suspension
- 15 8 There shall be no appeal against the decision of the Disciplinary Committee Chairperson under the preceding paragraph

16 ALTERATION OF CONSTITUTION

The Constitution of the Club may be altered, added to or rescinded by a two thirds majority vote at any General Meeting of which twenty one days notice of the place, date and business to be conducted has been given in writing to all members



Constitution of the Petone Rifle Club Incorporated

17 SEAL

The seal of the Club shall be in the custody of the Secretary but shall not be fixed to any document except by order of the Executive Committee and in the presence of the Secretary and two committee members

18 RETURNS

The Secretary shall cause to be made the Returns required by the Incorporated Societies Act, 1908, or such other statutory provision for the time being in force and shall comply with all the requirements of the Statutes and Regulations

19 MATTERS NOT PROVIDED

If any matter shall arise which is not, or in the opinion of the Executive Committee is not, provided for by or under these Rules, the same shall be determined by the Executive Committee in such manner as it shall deem fit, consistent with the Statutes, and every such determination shall be binding upon the club and its members unless and until set aside by resolution of a General Meeting of the club

20 INDEMNITY

- 20 1 The Executive Committee and other members of the club shall be indemnified by the club against all losses and expenses incurred in or about the discharge of their duties, except as such happen by their own wilful act, neglect or fault
- 20 2 No member of the Executive Committee shall be responsible for any other member of the Executive Committee or for any officer, Clerk, or servant of the club, or losses caused through or by the insufficiency or deficiency of value of, or title to, any property or security acquired or taken on behalf of the club

21 LIQUIDATION

- 21 1 The procedure leading to the liquidation of the Club will be in accordance with the Incorporated Societies Act. The resolution requiring the Club to be liquidated shall be passed by a majority vote of those present at two General Meetings in accordance with the Incorporated Societies Act
- 21 2 If upon the liquidation of the Club there remains any property whatsoever after payment of the Club's liabilities, such property will be given to some other institution or association having objects similar to the Club. Such institution or association to be determined by a majority vote at a general meeting of the Club or, failing such a decision, in such a manner as the registrar of Incorporated Societies may determine

END

Alteration of rules registered, this 27th day of JANUARY, 1997

SIDNEY JOHN REWETH
Assistant Registrar of Incorporated Societies,
Wellington

